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CITY COUNCIL REGULAR MEETING August 14th, 2018

Council Present:

Brad Smith
Sue Holliday
Barbara Northington
Melissa Pettyjohn
Lilly Foster

Public in Attendance

**City Manager/Recorder Raamin Burrell
Minutes taken and recorded by Raamin Burrell**

Meeting called to order by Mayor Smith at 6:03 p.m.

Open Floor: Mayor Smith read the agenda item aloud. City Manager Burrell brought up a constructive criticism as to the raised additional fees for the City. The recommendation was to adjust to a progressive rate instead of a flat fee for the “turn-on” fee. The idea was that the first time the fee is incurred it’s less, for example: say \$10, the second time it’s \$25, the third time is \$50. The idea being that those who come and stay for the entire season are charged less than someone who is in and out of town all season. The Council discussed this topic and decided they were satisfied with Resolution 05-18 as it stood. If someone in the future wanted to revisit the subject, they could.

Approval of July 10th, 2018 Minutes: Mayor Smith read the agenda item aloud and confirmed that all Councilors had read the minutes. He asked if there were any corrections or changes needed. None noted. Mayor Smith called for a motion to accept and sign the minutes for the July 10th, 2018 Council meeting.

-Councilor Northington made the motion, Councilor Holliday seconded it. All in favor, motion passed to approve and sign the minutes.

Resolution 07-18: Authorizing the City’s Participation in an LOC Pilot Program for Free Legal Services: Mayor Smith read the agenda item. City Manager Burrell explained that the League of Oregon Cities has been authorized to offer a pilot program to offer limited free legal services to the smaller eastern Oregon cities. There is a ten-hour limit on time and limited subjects that can be discussed. Mayor Smith called for a motion to sign the Resolution.



-Councilor Pettyjohn made the motion, Councilor Northington seconded it. All in favor, motion passed to approve and sign Resolution 07-18.

2019 SCA Grant Update: Mayor Smith read the agenda item aloud. City Manager Burrell explained the updates to the SCA submittal. Mike Barry, the regional representative for ODOT, recommended that the grant proposal be pared down to specific roads and specific improvements. The proposal was adjusted to focus on Edward Hines Way in the Shirttail Creek Subdivision and improving the Dump Road with leftover monies to go to the rest of the recommended roads.

DEQ Update for Block 1 Lots: Mayor Smith read the agenda item. City Manager Burrell updated the Council as to the DEQ status of the lots. Everything was finalized as to the DEQ determination of contamination being subscribed to Lot 8 only, not the entire block. The purpose of placing this item on the agenda is to promote a discussion among the Council as to the future of the lot. There have been several recommendations as to what to do with it, including keeping it as City property in perpetuity due to the issues that would be had with selling it. Also, as the City has no delineated parking, except at the City Park and City Hall, it would make sense to designate it as a parking zone. The Council agreed the City should keep the lot and will further discuss what to do with it.

Park Ave South Replat Update: Mayor Smith read the agenda item aloud. City Manager Burrell reminded the Council that a property swap was proposed between the City and Mr. Kenneth Miller years ago and has been a discussion point ever since. The lot that Mr. Miller would like to swap for is a space behind his lot at the corner of First and Park. This entails separating out the large city lot that was never re-platted when the City plats were updated. The update includes the delineation of Park Ave south of First Street, separating the space behind Mr. Miller's lot into two lots, separating a space along the lot owned by the Catholic Church and making a large commercial lot that fronts on HWY 395 that the City could sell. The Assessor's office will be out to finalize this plat and they will be seen around town. Once it's finalized, the City and Mr. Miller can move forward with having the two lots assessed for value and an actual proposal for the swap can be made.

New Fire Station Update: Mayor Smith read the agenda item. City Manager updated the Council that the grant proposal for the Ford Family Foundation is almost complete and will take up to two months to review once submitted. This grant requires an entity to have secured primary funding and will only cover up to a third of the total cost of the project. Luckily, the amount left over to be requested comes in just under that limit. There is also the possibility of a Collins Foundation grant that may have been submitted and needs to be followed up on. There are also options for smaller funding



grants which just means more balls to juggle, if necessary. The caveat with the USDA grant is that \$50,000 out of pocket has to be spent prior to pulling funding from any other source. The City has already spent almost \$10,000 on design, archaeological review, and a feasibility study in order to submit the USDA grant proposal. More updates will be forthcoming.

Mayor Smith asked for an update on the Wastewater Facility Project. The design is almost ready to go out to bid for contract work. There is a final DEQ sign off required and a couple of minor positions that were left out of the original contract with HECO. Those two positions now have to be filled or plan to be filled prior to going out for contract bid. There's a meeting with HECO scheduled for next week to further discuss options on filling this position.

Lease Signatures: Mayor Smith read the agenda item aloud and called for a motion to sign the leases.

-Councilor Pettyjohn made the motion, Councilor Northington seconded it. All in favor, motion passed, lease agreements signed.

Bills Before Council: Mayor Smith read the agenda item aloud and called for a motion to pay the bills.

-Councilor Holliday made the motion, Councilor Pettyjohn seconded it. All in favor, motion passed, bills signed.

Meeting Adjourned at 6:35 p.m.

Attest: Brad L. Smith
Mayor